

MINUTES OF MEETING
Springfield-Sangamon County Regional Planning Commission
July 16, 2014

1. CALL TO ORDER.

Chairman Kenneth Springs called the meeting to order at 9:32 AM.

2. ROLL CALL.

Mary Jane Niemann called the roll.

JULY 2014	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY 2015	FEBRUARY	MARCH	APRIL	MAY	JUNE
X											
X											
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COMMISSION MEMBERS

Kenneth Springs, Chairman
Bruce Strom, Vice-Chairman
Eric Hansen, Secretary
Mayor Mike Houston – M. Farmer
Andy Van Meter – B. McFadden
Alderman Sam Cahnman
Alderman Cory Jobe
Greg Stumpf
Andy Goleman – C. Stratton
Leslie Sgro – E. McKinley
Frank Vala – R. Blickensderfer
Brian Brewer – F. Squires
Dick Ciotti – G. Humphrey
Jeff Vose – L. Wind
Larry Hamlin
Bill Moss
Brad Mills

Others

Cherril Graff
Jim Mitchell

Staff

Molly Berns
Steve Keenan
Mary Jane Niemann
Norm Sims
Joe Zeibert

3. **MINUTES OF MEETING.**

Chairman Springs asked if there were any additions or corrections to the minutes of the June 18, 2014 Regional Planning Commission meeting. There were none. The minutes were accepted as mailed.

4. **MINUTES OF THE EXECUTIVE POLICY BOARD.**

There was no meeting of the Executive Policy Board.

5. **REPORT OF OFFICERS.**

Chairman Springs said he would do his best regarding his service as chairman. He asked to be told if he was ever doing anything wrong.

6. **REPORT OF THE EXECUTIVE DIRECTOR.**

- A. **Annual Report** – Norm Sims stated that the Commission’s establishing ordinance requires that the Executive Director provide the Commission with an Annual Report each year. (See attached). The report reflects work done by the staff during the past year. He noted that much of the work the Commission staff does is tied to looking at the futures of the communities and jurisdictions that are served. Staff is finding ways using technology so that individuals can make planning decisions such as where the bus is, where traffic is, and what projects are going on in their area.

Larry Hamlin made a motion to accept the Executive Director’s Annual Report. Frank Squires seconded the motion and the vote was unanimous.

7. **CORRESPONDENCE.**

There was no correspondence.

8. **PUBLIC HEARING.**

There was no one who wished to address the Commission.

9. **COMMITTEE REPORTS.**

Land Subdivision Committee – Joe Zeibert presented two projects within the City of Springfield’s subdivision jurisdiction to be reviewed by the Planning Commission this month.

**Springfield Technology Park
Preliminary Plan**

Description: Pt. W ½, Section 14, T15N, R6W and Pt. E ½, Section 15, T15N, R6W (International Parkway, east of Rising Moon Road)

LSC Action: Recommend approval of the Preliminary Plan.

Zeibert stated that this development is located off of Rising Moon Road and International Parkway. It consists of 15 lots on 61 acres. The development will be done in two phases. The first phase will include Lots 1-7 and the extension of International Parkway into a cul-de-sac. The second phase will

include a north/south connector to Rising Moon Road and the surrounding lots. Zeibert noted that the traffic study has been approved.

Brian McFadden asked if this development was in the city. Zeibert said it was not, but added that an annexation agreement is in the works. Zeibert noted that this development does meet the County Zoning requirements.

McFadden asked who would be providing water to this development. Zeibert said Curran-Gardner. Sims added that this property was pre-zoned by the city years ago.

**Centennial Park Place
Preliminary Plan**

Description: Pt. NE ¼ & Pt. SE ¼, Section 9 and Pt. S ½, NW ¼, Section 10, T15N, R6W (South of Hedley Road, west of Lenhart Road)

LSC Action: Recommend approval of the Preliminary Plan.

Zeibert said this development is located off of Lenhart Road north of Centennial Park. He noted that there are 340 lots on 196 acres and to date about half of it has been completed. This plan includes revised phasing. Phases 7 and 8 will now be done as phases 5 and 6. Phases 5 and 6 include the addition of 3-5 lots due to the reduction of lot sizes. The pedestrian way to the park to the south has been relocated and the tree line will be preserved.

Brad Mills moved to concur with the action of the Land Subdivision Committee on the above mentioned projects. Larry Hamlin seconded the motion and a roll call vote was unanimous.

10. UNFINISHED BUSINESS.

There was no unfinished business.

11. NEW BUSINESS.

Chairman Springs said in accord with Article IV of the Commission's Bylaws, members of the Commission's committees are appointed by the Chair. As the Chairmanship has now changed, the reappointment of the members of the Commission's Land Subdivision Committee is necessary. As the Land Subdivision Committee is a Standing Committee, Article IV, Section 2, of the Bylaws require that the appointments to be presented to the Regional Planning Commission for approval.

With the advice of staff, Chairman Springs reappointed all currently serving members of the Land Subdivision Committee, understanding that they are willing to serve and meet the requirements of Article IV, Section 2, of the Bylaws.

The list of these re-appointees was available to SSCRPC members as they signed-in. Chairman Springs directed Sims to add this list to the record of this meeting. The list is as follows:

**Land Subdivision Committee
Appointments for PY 2014-2015**

Member	Representing
Gregg Humphrey, Chairman	Springfield Metro Sanitary District
Nate Bottom, Vice-Chairman	Springfield Dept. of Public Works
Michael Johnson	CWLP-Water
Matt McLaughlin	Springfield Building & Zoning Dept.
Elliott McKinley	Springfield Park District
Chris Richmond	Springfield Fire Dept.
Brad Bixby	CWLP-Electric
Tim Zahrn	Sangamon County Highway Dept.
Lori Williams	Springfield Dept. of Public Works
Steve Hall	Sangamon County Public Health Dept.
Cyndi Knowles	County Zoning Administrator
Paul O'Shea	Springfield Office of Planning and Economic Development
Kenneth Springs	Citizen Member
Dean Graven	Citizen Member

All SSCRPC officers serve as ex-officio members of the Land Subdivision Committee.

Chairman Springs asked if there were any questions concerning this action or the members proposed for reappointment. There were none.

Larry Hamlin made a motion to reappoint the members of the Land Subdivision Committee as recommended and presented. Frank Squires seconded the motion and the vote was unanimous.

12. SPECIAL ANNOUNCEMENTS.

There were no special announcements.

13. ADJOURNMENT.

There being no further business, Brad Mills moved to adjourn. Larry Hamlin seconded the motion and the meeting adjourned at 9:48 AM.

Respectfully Submitted,

MJN

Mary Jane Niemann
Recording Secretary